

East Midlands Shared Services Joint Committee

Minutes of the meeting held at Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG on 19 June 2023 from 10.32 am – 11.10 am

Nottingham City Council (NCC)

- ✓ Councillor Audra Wynter (Chair)
- ✓ Councillor Pavlos Kotsonis

Leicestershire County Council (LCC)

- ✓ Councillor Lee Breckon (Vie-Chair)
- ✓ Councillor Peter Bedford

Colleagues, partners and others in attendance:

Susan Baum	- Finance Business Partner (LCC)
Richard Henderson	- Director of Human Resources, Equality, Diversity & Inclusion (NCC)
Declan Keegan	- Director of Strategic Finance and Property (LCC)
Lucy Littlefair	- Head of East Midlands Shared Services
Shabana Kausar	- Director of Finance (NCC)
Jill Turner	- Business Development Manager, East Midlands Shared Services
Catherine Ziane-Pryor	- Governance Officer (NCC)

Call-in

Unless stated otherwise, all decisions made by the East Midlands Shared Services Joint Committee are subject to call-in. The last date for call-in is 28 June 2023. Decisions cannot be implemented until the next working day following this date.

1 Appointment of Chair

Councillor Audra Wynter is appointed Chair of the Committee for the next municipal year.

2 Appointment of Vice Chair

Councillor Lee Breckon is appointed Vice-Chair of the Committee for the next municipal year.

It was at this point that the Committee and all in attendance observed a minute's silence in recognition of the tragic attacks last week in Nottingham.

3 Apologies for Absence

None.

4 Declarations of Interests

None.

5 Minutes

The minutes of the meeting held on 20 March 2023 were confirmed as a true record and signed by the Chair.

6 Future Meeting Dates

Agreed to meet in Loxley House at 10.30 am on the following dates:

18 September 2023 18 March 2024
20 November 2023

7 Revised Terms of Reference

Following the committee's request at the last meeting, to address gender references, the terms of reference have been amended, with further amendments made to a final version which is circulated with the initial publication of the minutes.

8 Exclusion of the Public

Resolved to exclude the public from the meeting during consideration of the remaining items in accordance with Section 100A of the Local Government Act 1972, under Schedule 12A, Part 1, on the basis that, having regard to all the circumstances, the public interest in maintaining an exemption outweighs the public interest in disclosing the information.

9 East Midlands Shared Services Annual Report for 2022/23.

Lucy Littlefair, Head of EMSS, presented the report which is set out to reflect achievement against the strategic priorities for 2023-25 along with the vision for the partnership and the ambition for EMSS.

Resolved to approve the recommendations as set out in the report.

This decision is not subject to call-in.

Reasons for recommendations

- As set out in the exempt report.

Other options considered in making recommendations

- As set out in the exempt report.

10 East Midlands Shared Services Financial Outturn Position 2022/2023

Susan Baum, Finance Business Partner (LCC), presented the report sets out the financial outturn position for 2022/2023.

This decision is not subject to call-in.

Reasons for recommendations

- As set out in the exempt report.

Other options considered in making recommendations

- As set out in the exempt report.

11 Exempt Minutes

The exempt minutes of the meeting held on 20 March 2023 were confirmed as a true record and signed by the Chair.